



**BOARD OF EDUCATION MEETING- 5:00 p.m.
September 12, 2011
BOARD MEETING MINUTES**

I. Opening

A. The meeting was called to order by Ms. Donna Myers, President.

B. The Pledge of Allegiance was recited.

C. Roll Call: Present:

- Dr. John Agle
- Mr. Jamie Callan
- Mr. Gary Cochran
- Mr. John Kitchen
- Mr. Jeffrey Klarer
- Mr. Ed Leventhal
- Ms. Donna Myers
- Mr. Ed Steiner
- Mr. Neal Weber

D. Recognition of Guests

E. SCCTC Resolution No. 32-11 – Adoption of Minutes of Previous Meetings

Mr. Leventhal moved to adopt the Minutes of the August 8, 2011 Board Meeting. Mr. Weber seconded the motion.

Roll call: Ayes: Leventhal, Weber, Agle, Callan, Cochran, Kitchen, Klarer, Myers, Steiner

Nays:

Motion carried, 9-0.

II. Written Communications

III. New Business

SCCTC Resolution No. 33-11 – Adoption of Consent Calendar – Financial, Items A-B

Mr. Steiner moved that the Board of Education accept actions in Consent Calendar-Financial, Mr. Callan seconded the motion.

Roll call: Ayes: Steiner, Callan, Agle, Cochran, Kitchen, Klarer, Leventhal, Myers, Weber.

Nays:

Motion carried, 9-0.

- A. Approved August 2011 Financials**
- B. Approved Permanent Appropriations for FY12.**

SCCTC Resolution No. 34-11 – Adoption of Consent Calendar – Personnel, Items A-C

Mr. Klarer moved that the Board of Education accept actions in Consent Calendar-Personnel, Mr. Leventhal seconded the motion.

Roll call: Ayes: Klarer, Leventhal, Agle, Callan, Cochran, Kitchen, Myers, Steiner, Weber.

Nays:

Motion carried, 9-0.

A. EMPLOYMENT:

- 1. Approved the hiring of Russell Steele, 4/7 Science Instructor, MA+30, 10 years experience, Class VIII, Step 10, at \$38,526. Effective August 22, 2011.**
- 2. Approved the hiring of Dee Haulman as a contract service to assist in the training of Nurse Assisting students for State Assessment, for no more than 250 hours at \$27.00/hr. for the 2011-12 school year.**
- 3. Approved the hiring of Paulette Saksa, as temporary long-term sub as Director's Secretary @ \$9.19/hr. Effective August 23, 2011.**
- 4. Approved Constance Miller for an additional 2.75 hrs. daily for a total of 6 hrs. daily, effective July 1, 2011. This will fill the position vacated by a retirement.**
- 5. Approved Erin Perks, Resource & Security Officer, for 8 hours per day rather than 7 hours per day, Supervisory Salary Grid-Step 6, 190 days, at \$22.14/hr. Effective August 22, 2011.**
- 6. Approved Camille Paugh as a substitute Warehouse worker as needed at \$9.19/hr. and as a substitute Cafeteria worker as needed at \$7.48/hr. Effective July 1, 2011-June 30, 2012.**

B. SUPPLEMENTALS

1. Approved Richard Howard as mentor for John Schmid (new Carpentry Instructor) for the 2011-12 school year at \$763.00.
2. Named Jennifer Smith (previously Board approved as a mentor) as mentor for Russell Steele (new Science Instructor) for the 2011-12 school year at \$763.00.
3. Approved Christina Steffanni as English Department Chair at \$763.00
4. Approved 2011-12 LPDC Committee compensation as per the Negotiated Agreement:

| | |
|---------------|---|
| Rick Smith | LPDC Administrative Rep., \$250 stipend |
| Josh Jennings | LPDC Administrative Rep., \$250 stipend |
| Lorrie Steele | LPDC Faculty Rep, Co-Chairperson, .00075 BA-o per hr. |
| Steve Walters | LPDC Faculty Rep, Co-Chairperson, .00075 BA-o per hr. |
| Susan Hyden | LPDC Faculty Rep, .00075 BA-o per hr. |
5. Approved Joyce Brouman for three days extended time for new room/office set up at contract per diem (7 hour day).
6. Approved Russ Steele for three days extended time for new room/lab set up at contract per diem (7 hour day).

C. RESIGNATIONS:

1. Accepted the resignation of Kelly Crain, Attendance Secretary, effective September 9, 2011.

SCCTC Resolution No. 35-11 - Adoption of Consent Calendar - Administrative, Items A-C

Mr. Steiner moved that the Board of Education accept actions in Consent Calendar-Administrative, Mr. Kitchen seconded the motion.

Roll call: Ayes: Steiner, Kitchen, Agle, Callan, Cochran, Klarer, Leventhal, Myers, Weber.

Nays:

Motion carried, 9-0.

A. POLICY:

1. Approved moving the November 14, 2011 BOE meeting to November 21, 2011 due to OSBA Cap Conference (Nov. 13-16, 2011).
2. Approved the 2011-12 District Calendar to include Dec. 21, 2011 in the Winter Break as a trade day for teachers and staff due to Leap Year. (A new calendar attached reflecting both changes mentioned above.)

3. **Approved the following Wittenberg University Students for Field Experience Placement for EDUC432 at CTC Sept. 6-Dec. 15, 2011 on Tuesdays and Thursdays, 12:30-2:00 pm: Victoria Sharrer, Courtney Liming, Chelsea Horton, Catherine Farny, Lisa Brown, and Alyssa Ashbaugh. Students will be fingerprinted and background checked through Wittenberg.**

B. DONATIONS:

1. **Accepted donation of \$9000.00 from the Union Club of Springfield. The money is to be used for CTC Student Scholarships and must be awarded by May 2012.**

C. OUT-OF-STATE TRAVEL:

1. **Approved out-of-state travel to the 2011 Leadership Academy for Next Generation Instruction & Assessment in Dallas, TX, November 3-6, 2011 for the following CTC staff members: Amy Schakat (Administrator), Rob King (Math), Christina Steffanni (English), Jennifer Smith (Science), Rebecca Boesenberg (S.S.), Dave Hay (Career Tech), and Sheila Grimm (LRC Coordinator).**
2. **Approved out-of-state travel to the 2011 FFA National Convention, in Indianapolis, IN, October 19-22, 2011 for Erica Hillard, CTC NWHS Satellite Agriculture Education Instructor and FFA Advisor.**
3. **Approved out-of-state travel to the National Council of Teachers of English Annual Convention in Chicago, IL, November 17-22, 2011 for Kristina Nowack, CTC NWHS Satellite CBI Instructor.**

**IV. Board/Superintendent Communications
Directors/Business Manager Reports**

V. Comments and Questions from Board Members

VI. Public Participation

1. None

VII. Executive Session for the purpose of discussing personnel

Mr. Cochran moved that the Board of Education enter Executive Session, Dr. Agle seconded the motion.

Roll call: ayes: Cochran, Agle, Callan, Kitchen, Klarer, Leventhal, Myers, Steiner, Weber.

Nays:

Motion carried, 9-0.

Time entered into Executive Session: 5:32 p.m.

Executive Session End Time: 5:40 p.m.

VIII. Adjournment of Regular Board of Education Meeting

Mr. Weber moved that the Board of Education adjourn. Dr. Agle seconded the motion. The Board unanimously agreed to adjourn (9-0).

Time: 5:41 p.m.

COMING UP:

- BOE Meeting-Oct. 10, 5 pm
- Fall Advisory Meetings: Oct. 11
- All Staff Professional Development (No School for Students): Oct. 13
- COTA Day: Oct. 14
- Spaghetti Dinner/Silent Auction: Oct. 18, 5-7 pm
- Fall OGT Testing: Oct. 24-28
- Parent/Teacher Conferences: Nov. 7 & 9, 4-7 pm
- OSBA Cap. Conference: Nov. 13-16
- ACTE Annual Conference: Nov. 17-19
- Thanksgiving Break: Nov. 23-25, Offices Closed

Signed:  Date: 10-10-11

President, Ms. Donna Myers

Attest:  Date: 10/10/11

Pamela Mustovich, Treasurer

