



BOARD OF EDUCATION MEETING
June 28, 2011
BOARD MEETING MINUTES

I. Opening

A. The meeting was called to order by Ms. Donna Myers, President.

B. The Pledge of Allegiance was recited.

C. Roll Call: Present:

- Dr. John Agle
- Mr. Jamie Callan
- Mr. Gary Cochran
- Mr. John Kitchen
- Mr. Jeffrey Klarer
- Mr. Ed Leventhal
- Ms. Donna Myers
- Mr. Ed Steiner
- Mr. Neal Weber

D. Recognition of Guests

E. SCCTC Resolution No. 23-11 – Adoption of Minutes of Previous Meetings

Dr. John Agle moved to adopt the Minutes of the May 9, 2011 Board Meeting. Mr. Neal Weber seconded the motion.

Roll call: ayes nine. Members: Agle, Weber, Callan, Cochran, Kitchen, Klarer, Leventhal, Myers, Steiner

Abstained: none

Nays: none.

Motion carried, 9-0.

II. Written Communications

III. **New Business**

SCCTC Resolution No. 24-11 – Adoption of Consent Calendar – Financial, Items A-D

Mr. Ed Steiner moved that the Board of Education accept actions in Consent Calendar-Financial, Mr. Neal Weber seconded the motion.

Roll call: ayes nine. Members: Steiner, Weber, Agle, Callan, Cochran, Kitchen, Klarer, Leventhal, Myers.

Nays: none.

Motion carried, 9-0.

- A. **Approved May 2011 Financials**
- B. **Approved Final FY11 Appropriations**
- C. **Approved FY12 Temporary Appropriations**
- D. **Approved Transfers/Advances**

SCCTC Resolution No. 25-11 – Adoption of Consent Calendar – Personnel, Items A-D

Mr. Jamie Callan moved that the Board of Education accept actions in Consent Calendar-Personnel, Mr. John Kitchen seconded the motion.

Roll call: ayes nine. Members: Callan, Kitchen, Agle, Cochran, Kitchen, Klarer, Myers, Steiner, Weber.

Nays: none.

Motion carried, 9-0.

A. RESIGNATIONS:

1. **Approved resignation of Robert Horrocks (Associate Director) for the purpose of retirement, effective 7-1-2011.**
2. **Approved the resignation of Constance Burr (Food Service) for the purpose of retirement, effective 7-1-2011.**

B. RECLASSIFICATIONS:

1. **Approved reclassification for additional education: Stephanie Schalk, Guidance Counselor, beginning with the 2011-12 contract year.
From: Class VI-4-\$53,008 to Class VII-4-\$54,144.**
2. **Approved reclassification for additional education: Leslie Quinn, Cosmetology Instructor, beginning with the 2011-12 contract year.
From: Class III-13-\$68,758 to Class IV-13-\$70,268.**

C. EMPLOYMENTS:

1. Approved any SCCTC employee for facility coverage within the scope of their job title/ability as needed at \$18/hour for the 2011-12 school year.
2. Approved the hiring of custodial summer help for the month of June 2011: Gage Brindle at \$7.40/hour.
3. Approved the hiring of custodial help for the 2011-12 contract year: Deb Jahns at \$9.19/hour and Gage Brindle at \$7.40/hour.
4. Approved the hiring of John Schmid as Carpentry Instructor, L1, Class IV, Step 10, \$64,149.
5. Approved Supplemental Contracts for the 2011-12 School Year

D. EXTENDED TIME:

1. Approved Extended Time for the 2011-12 School Year:

Michael Rice, Associate School Liason, 10 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Erica Hillard, Agriculture Instructor, NWHS, 20 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Ric Howard, Carpentry Instructor, 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

CBI Instructors:

Stephanie Riegel, SCCTC, 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Gene Yontz, SHS 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Tim Cline, SHS, 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Tad Maine, SHS, 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Kristy Nowack, NWHS, 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Jim Allread, NWHS, 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

Larry Pilson, NWHS, 5 days to be paid at instructor's per diem, effective June 10, 2011-June 15, 2012.

SCCTC Resolution No. 26-11 – Adoption of Consent Calendar – Administrative, Items A-D

Mr. Jeffrey Klarer moved that the Board of Education accept actions in Consent Calendar-Administrative, Mr. Neal Weber seconded the motion.

Roll call: ayes seven. Members: Agle, Callan, Cochran, Kitchen, Myers, Steiner, Weber.

Nays: none.

Motion carried, 7-0.

(Mr. Klarer and Mr. Weber left the meeting at 6:04 p.m., prior to the vote)

A. STAFF:

1. Approved Staffing Plan to implement for 2011-12 school year.
2. Approved Job Descriptions for new positions as outlined in the Staffing Plan.
3. Approved revised Administrative Salary Grid to implement for 2011-12 school year.

B. POLICY:

1. Approved setting the June 2012 BOE meeting for June 25, 2012 for year-end financial considerations.
2. Approved adoption of State of Ohio Food Service Guidelines.
3. Approved the Memorandum of Understanding between SCCTC and the Springfield City School District for Career Based Intervention. The MOU was approved by Springfield City at their June BOE meeting.
4. Approved SCCTC Flex Credit Policy.
5. Approved local compliance with the ORC 3313.713 regarding the dispensing of Prescription Medication at school.
6. Approve the 2011-12 CTC Student Handbook with page changes as suggested.
7. Approved the renewal of Liability, Fleet, & Property Insurance Policy through the EPC-LEP, which reflects a premium increase of just under 2% (\$544.86) for a total yearly premium of \$27,784.

C. TEXT BOOK APPROVAL:

1. Approved Text Book, Principles of Food Science, ISBN 13-978-1-59070-653-4 (24 copies at \$72.00 ea.) for use in the Ag. Science program at NWHS. The book will be available for review at the BOE Meeting.

D. OUT-OF-STATE TRAVEL:

1. Approved out-of-state travel for Shelley Dillow for the Project SEARCH Conference, July 11-15, 2011, in Minneapolis, MN (To be funded by Perkins Grant).

**IV. Board/Superintendent Communications
Directors/Business Manager Reports**

V. Comments and Questions from Board Members

VI. Public Participation

- 1. None

VII. Executive Session for the purpose of discussing personnel

Mr. Ed Leventhal moved that the Board of Education enter Executive Session, Mr. Jamie Callan seconded the motion.

Roll call: ayes seven. Members: Leventhal, Callan, Agle, Cochran, Kitchen, Myers, Steiner.

Nays: none.

Absent: Klarer, Weber

Motion carried, 7-0.

Time entered into Executive Session: 6:12 p.m.

Mr. Leventhal left the meeting at 6:15 pm, prior to the reconvene.

Executive Session End Time: 6:18 p.m.

VIII. Adjournment of Regular Board of Education Meeting

Dr. John Agle moved that the Board of Education adjourn. Mr. Ed Steiner seconded the motion. The Board unanimously agreed to adjourn (6-0).

Time: 6:20 p.m.

COMING UP:

BOE Meeting: August 8, 2011, 5 p.m.

First Day of School for 2011-12: August 24, 2011

Signed: *Donna Myers* Date: 8/8/11
President, Ms. Donna Myers

Attest: *Pamela S. Mustovich* Date: 8/8/11
Pamela Mustovich, Treasurer

